

Leila G. Davis Elementary School

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Mr. William Durst, Principal Mrs. Kathryn Gualtieri, Assistant Principal

Student Reservation System

Visit www.PCSB.org

- 1. Under 'Site Shortcuts' on the left hand side of the homepage, click 'Student Assignment/Registration'
- 2. On the Student Assignment/Registration homepage you will click on the first yellow box labeled 'Student Reservation System'
- 3. You will log in using your issued p.username and password, remember you password is case sensitive.
- 4. Once logged in with your issued username and password, choose the option to make the appropriate reservation for your situation (Current Year reservation, Change of Address, Next Year reservation, etc.)
- 5. Enter in all required student information, parent information, address, etc.
- 6. Once completed, write down your reservation confirmation number
- 7. You can then check back with the front office to confirm that the reservation can be seen and pick up a registration packet; all forms in the reservation packet must be completed and you must also include the supporting documents needed to complete enrollment (a checklist of these additional documents is attached to the front of the packet)

Our Mission

The mission of Leila G. Davis Elementary is to prepare students for middle school by providing a nurturing and academically challenging education through the unified efforts of the total school community.